



Republic of the Philippines
STA. IGNACIA WATER DISTRICT
 Balanay St. Po. West, Santa Ignacia, Tarlac
Indicative Procurement Plan for FY 2024

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)	Date of Receipt of Invitation		Remarks (Explaining changes from the APP)
				Ads/Post of IAEB	Sub/Op en of Bids	Notice of Award	Contract signing		Total	MOOE	CO		Contract Signing	Delivery/ Accept	
	Purchase of Motor Vehicles	C	Small Value Procurement	3rd Quarter				Corporate Budget	270,000.00		270,000.00	Service of pump operators and maintenance (2 unit single motor & 1 unit tricycle)			
	Office Supplies and Equipments	SIWAD	Shopping	1st Quarter				Corporate Budget	85,000.00	85,000.00		Common use Supplies and Equipment & other related expenses			
	Accountable Forms	C/F	Direct Contracting	1st Quarter				Corporate Budget	60,000.00	60,000.00		Official Receipts, SOA and cheques			
	Service Connections Materials	C	Small Value Procurement	1st Quarter				Corporate Budget	500,000.00	500,000.00		Materials needed for projected 120 new service connections			
	Water Treatment Supplies	E/T	Small Value Procurement	2nd Quarter				Corporate Budget	300,000.00	300,000.00		Chlorine treatment and water analysis			
	Gasoline, oil and Lubricants Expenses	C/E/T	Direct Contracting	Monthly				Corporate Budget	100,000.00	100,000.00		Gasoline for service vehicles			
	Communication Expenses	OGM/A/ET	Direct Contracting	Monthly				Corporate Budget	36,500.00	36,500.00		Landline/Internet services and call cards for mobile phones			
	Electricity Expenses	SIWAD	Direct Contracting	Monthly				Corporate Budget	5,400,000.00	5,400,000.00		Power and genset fuel consumption of 4 pump stations and admin building			
	Other Utility Expenses	SIWAD	Shopping	Monthly				Corporate Budget	42,000.00	42,000.00		Cooking gas for 24/7 duties of operators, guards and guest, water consumption			
	Security Expenses	SIWAD	Direct Contracting	Monthly				Corporate Budget	120,000.00	120,000.00		Security guards			
	R/M - Water System	SIWAD	Shopping	As the need arises				Corporate Budget	250,000.00	250,000.00		deepwells, warehouse, reservoirs, distribution lines, mainlines, gate valves, and hydrants			
	R/M - Office Equipments, Furnitures & Fixtures, IT Equipment & Software	SIWAD	Shopping	As the need arises				Corporate Budget	25,000.00	25,000.00		For repairs of Laptops, Computers, Printer, TV, biometrix, fans, aircons, table, chairs, filling cabinet & other related expenses			
	R/M - Machinery	SIWAD	Shopping	As the need arises				Corporate Budget	50,000.00	50,000.00		For repairs of control panel boards, submersible pump&motors, & other related expenses			
	R/M - Buildings & Structures	SIWAD	Shopping	As the need arises				Corporate Budget	200,000.00	200,000.00		Pumphouses, Warehouse, office, perimeter fences, power structures & other related expenses.			
	R/M - Transportation Equipment	SIWAD	Shopping	As the need arises				Corporate Budget	50,000.00	50,000.00		Repairs for service vehicles			
	R/M - Other Prop. Plant & Equipment	SIWAD	Shopping	As the need arises				Corporate Budget	50,000.00	50,000.00		Repairs for genset, chlorinators, concrete cutter, grass cutter & other related expenses.			
	Professional Services	SIWAD	Direct Contracting	As the need arises				Corporate Budget	170,000.00	170,000.00		Website hosting, legal, auditing services			
	Other MOOE	SIWAD	Shopping	As the need arises				Corporate Budget	500,000.00	500,000.00		For other maint. and operating expenses			
	TOTAL							8,208,500.00	7,938,500.00	270,000.00					

LEGEND:
 OGM Office of the General Manager
 A Admin
 F Finance
 E/T Engineering/Technical
 C Commercial

Prepared by:

JOEL C. PATRICIO
 BAC Chairman

Approved by:

MINA JOY A. ACUZAR
 General Manager

